

**PROCEEDINGS OF
CHARTER TOWNSHIP OF WEST BLOOMFIELD
PARKS & RECREATION COMMISSION
Connect Senior Center
West Bloomfield, Michigan**

**Monday, June 16, 2025
6:00 PM**

APPROVED

The workshop began at 5:56 PM

Present: Chair Robert Brooks
Secretary John Erich
Treasurer Terrance Adams
Commissioner Merv Aronoff
Commissioner David Barash
Commissioner Amy Mindell
Commissioner Sally Wenczel

Staff Present: Kelly Hyer, Executive Director
Chris Frey, Parks Superintendent
Crystal M. Smith, Administrative Assistant

Public: Greg Need, Attorney, Adkison, Need, Allen & Rentrop, PLLC

INTRODUCTIONS

DUTIES AND SOURCES OF AUTHORITY OF PARK COMMISSIONS

Attorney Need reviewed Public Act 157 of 1905, MCL- Section 41.421 Township Parks and Places of Recreation with the Commissioners.

ROLES OF COMMISSION AND ROLE OF EXECUTIVE DIRECTOR

Attorney Need explained that the role of a Commissioner is to ensure financial oversight, participate in the appointment process, including nomination and election procedures. He also shared that during the public forum, it is the Commissioners role to listen, take comments under advisement and refer to the Administration to look into/follow up on outstanding issues.

Attorney Need mentioned that the role of an Executive Director is to make strategic decisions, steer the organization toward sustained growth and success, and oversee daily operations.

REVIEW OF COMMISSION BY-LAWS, RULES OF CONDUCT, ETHICS AND ROBERT'S RULES OF ORDER

PROCESS FOR PREPPING FOR A COMMISSION MEETING

OPEN MEETING ACT (OMA)

Attorney Need reviewed the OMA with the Commissioners, reminding them that it ensures meetings of public bodies are open to the public. It promotes civic engagement by allowing residents to observe decision-making processes affecting their communities.

FREEDOM OF INFORMATION ACT (FOIA)

Attorney Need briefly explained the FOIA process and what is covered to the Commissioners. He shared that text messages regarding Commission business is considered a record under the Act.

DISCUSSION AND FEEDBACK

Pine Lake Country Club Tee box #16

Meeting sign-in sheets add "Would you like to comment?"

Public comment before Consent Agenda

Public discussion after New Business

ADJOURNMENT

Workshop ended at 7:42 PM

Reviewed by,

(As a permanent record, an audio tape of this meeting in its entirety is on file and will remain at the Parks and Recreation offices where it may be heard.)