

## West Bloomfield Parks and Recreation Commission

Special Meeting Tuesday, May 9, 2023, 6:00 pm

### Minutes

Background: This meeting has been called to hire a new Executive Director for the West Bloomfield Parks and Recreation Commission. The Commission has Contracted with Amy Cell and Associates for the purpose of searching for and screening applicants for this position. Over the past month over a hundred applications were received and screened by Amy Cell and Associates. Nine of the best applicants were selected by AmyCell and Associates and presented to the commission for their review a week prior to the Commission meeting of April 20, 2023. At this meeting the Commissioners selected four of the applicants to interview for the Executive Director position.

The meeting held at the Recreation Activity Center was called to order by Chair Brooks at 5:45pm. The pledge of Allegiance, Public Forum (No public attendees), and Agenda were approved. All seven Commissioners were present.

Amy Cell & Barbie Sigers were in attendance to assist with the interviews and selection process.

The Interviews began with candidate # 1 at 6:00pm, candidate #2 at 6:45pm, candidate #3 at 7:40 pm and candidate #4 at 8:25pm.

Chairman Brooks did the introductions and provided a brief explanation of the scope of the position.

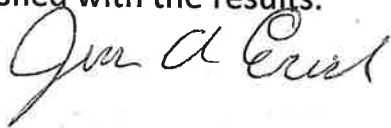
All seven Commissioners asked wide ranging questions. Some were suggested by Amy Cell and Barbie Sigers, but most were from the Commissioners. The interviewees also asked questions about the position and what were the expectations from the Commissioners. The Commissioners and the applicants both expressed satisfaction with the process.

After the last interview ended at 9:45pm Chairman Brooks suggested the best way to proceed was for each Commissioner to select their top two applicants by sealed ballot to prevent bias.

A motion was made by Commissioner Wenczel and seconded by Commissioner Kirkwood for each Commissioner to select their top two candidates. It passed unanimously. The sealed ballots were collected and tallied up by Amy Cell and Barbie Sigers and reported out. Kelly Hyer had 5 first place votes with the remaining 2 votes went to other Candidates. Based on this vote it was clear that Kelly Hyer was the top choice. There was discussion and Chairman Brooks asked for a vote on Kelly Hyer to be the New Executive Director. The vote was unanimous to hire Kelly Hyer.

After this was done the Commissioners discussed the process and the outcome and were satisfied with the results.

John A. Erich



Secretary

West Bloomfield Parks and Recreation Commission.