

**PROCEEDINGS OF
 CHARTER TOWNSHIP OF WEST BLOOMFIELD
 PARKS & RECREATION COMMISSION REGULAR MEETING
 Township Board Room
 4550 Walnut Lake Road
 West Bloomfield, Michigan 48323
 Thursday, October 24, 2019**

CALL TO ORDER

The meeting was called to order at 7:04 PM by Chair Wenczel

ROLL CALL

- Present: Chair Sally Wenczel
 Treasurer Merv Aronoff
 Commissioner David Barash
 Commissioner Robert Brooks
 Commissioner Vincent Kirkwood

- Staff Present: Jennifer Tucker, Executive Director
 Joe Ketchum, Parks Superintendent
 Recreation Superintendent, Kelly Hyer
 Marketing Manager, Meagan Kurnat
 Administrative Assistant, Patricia Helson
 WBPRC Attorney, Adkison, Need, Allen & Rentrop

- Absent: Secretary, Michele Hembree
 Commissioner Sukenic

- Public: Jeff Kashat
 Amanda Kashat
 Terrance Adams
 Township Liaison Warshay

PUBLIC FORUM

None.

APPROVAL OF AGENDA

Motion by Treasurer Aronoff, second by Commissioner Barash to approve the agenda.

Ayes: Aronoff, Barash, Brooks, Kirkwood, Wenczel
Nays: None
Absent: Hembree, Sukenic
Motion Carried 5-0

CONSENT AGENDA

Items A through F are Consent Agenda matters considered to be routine by the Commission and enacted by one motion unless a member of the Commission wishes to remove the item and place it on the agenda as a discussion item.

- A. Approval of Minutes from the September 19, 2019 Regular Commission Meeting, as amended.
- B. Approval of the Minutes from the September 25, 2019 Special Commission Meeting.
- C. Approval of the Minutes from the September 26, 2019 Special Commission Meeting.
- D. Approval of the Minutes from the October 3, 2019 Special Commission (Budget) Meeting, as amended.
- E. Approval of the September Financial Reports.
- F. Approval of prepaid expenditures in the amount of \$173,908.10. Expenditures in the amount of \$217,428.93. Credit card refunds totaling \$3,469.00 for the month of September 2019.

Motion by Commissioner Brooks, second by Commissioner Barash, to approve Items A through F on the Consent Agenda.

Ayes: Aronoff, Barash, Brooks, Kirkwood, Wenczel

Nays: None

Absent: Hembree, Sukenic

Motion Carried 5-0

PRESENTATION OF THE 2019 SPONSOR OF THE YEAR AWARD - KASHAT TEAM OF KELLER WILLIAMS REALTY.

Meagan Kurnat, Marketing Manager, and Kelly Hyer, Recreation Superintendent, recognized Jeff and Amanda Kashat as the 2019 Sponsor of the Year. This is due to their years of dedicated sponsorship of, and participation in, numerous WBPR events.

Chair Wenczel provided the Kashat's with a "West Bloomfield Parks Sponsor of the Year" plaque in appreciation of their continual support followed by a group photo taken with the Commission.

STAFF REPORT

Staff gave an update of ongoing projects, programs and events.

ITEMS FROM THE OFFICERS

A. Items from the Chairperson

Chair Wenczel again wanted to thank the Kashat team for their dedication and loyalty to WB Parks. She also wanted to promote our 2020 Sponsorship brochure. She appreciates the attention to detail and level of sponsorship opportunities.

Commissioner Barash asked if we have reached out to Suzanne Levine at the Chamber of Commerce about possibly placing our material in the bags they hand out to new members. Superintendent Hyer indicated that it is a wonderful idea but a fine balance as the Chamber also seeks sponsorship for their activities, however, they do assist us with an e-mail blast on occasion.

B. Items from the Secretary

Commissioner Brooks, acting as Secretary, wants to remind residents to register early for events or you'll miss out on some wonderful opportunities.

C. Items from the Treasurer

Treasurer Aronoff reminded everyone that Halloween is next week. Drive slowly and cautiously in the neighborhoods and if you take children trick or treating yourself, make sure they watch for yard decorations and trip hazards when cutting across lawns; please remind them not to run.

COMMITTEE REPORTS**A. Executive: Chair Wenczel**

No meeting.

B. Finance: Report from Treasurer Aronoff

Treasurer Aronoff stated the committee met at 6:00 p.m. before tonight's meeting. In attendance were Commissioner Barash, Commissioner Brooks, Treasurer Aronoff, Executive Director Tucker and Administrative Assistant Pat Helson. September vouchers and the monthly budget status were discussed and reviewed. They also discussed the agenda items for tonight's meeting. The next meeting is scheduled in November prior to the regular Commission meeting.

UNFINISHED BUSINESS**A. Consideration to Approve the Amended 2019 WBPRC Budget as Presented.**

Motion by Treasurer Aronoff, seconded by Commissioner Barash, to Approve the Amended 2019 WBPRC Budget as Presented.

Ayes: Aronoff, Barash, Brooks, Kirkwood, Wenczel

Nays: None

Absent: Hembree, Sukenic

Motion Carried 5-0

B. Consideration to Approve the 2020 WBPRC Budget as Presented.

Motion by Treasurer Aronoff, seconded by Commissioner Barash, to Approve the 2020 WBPRC Budget as Presented.

Ayes: Aronoff, Barash, Brooks, Kirkwood, Wenczel

Nays: None

Absent: Hembree, Sukenic
Motion Carried 5-0

NEW BUSINESS

(A) Consideration to Approve the Purchase of a 2019 Altoz TRX 766i All Terrain Mower for \$16,700.00 from J&L Motorsports.

Motion by Commissioner Brooks, seconded by Treasurer Aronoff, to Approve the Purchase of a 2019 Altoz TRX 766i All Terrain Mower for \$16,700 from J&L Motorsports.

Ayes: Aronoff, Barash, Brooks, Kirkwood, Wenczel
Nays: None
Absent: Hembree, Sukenic
Motion Carried 5-0

(B) Consideration to Approve the Purchase of a 2019 Steel Green SG52 Fertilizer Sprayer/Spreader for \$12,655.00 from Advanced Turf Solutions.

Motion by Commissioner Brooks, seconded by Commissioner Barash to Approve the Purchase of a 2019 Steel Green SG52 Fertilizer Sprayer/Spreader for \$12,655.00 from Advanced Turf Solutions

Ayes: Aronoff, Barash, Brooks, Kirkwood, Wenczel
Nays: None
Absent: Hembree, Sukenic
Motion Carried 5-0

(C) Consideration to Approve the Selling of Surplus Equipment.

Motion by Commissioner Kirkwood, seconded by Treasurer Aronoff to Approve the Sale of Surplus Equipment as Listed with the exception of 1 Set 24' Kwik Goal Soccer Goals, 2 Sets 18' Kwik Goal Soccer Goals, 3 21' Three (3) Tier Aluminum Bleachers and 10 Hi-Bay Light Fixtures until the next regular Commission meeting on November 21, 2019. A Non-Profit will be sought for the above exempted items; if no Non-Profit is found by November 21, 2019 the above items will be placed for sale.

Ayes: Aronoff, Barash, Brooks, Kirkwood, Wenczel
Nays: None
Absent: Hembree, Sukenic
Motion Carried 5-0

Nays: None
Absent: Sukenic
Motion Carried 6-0

ITEMS FROM THE TOWNSHIP LIAISON

Trustee Warshay updated the Park Commission on the Township Board Meetings.

PUBLIC FORUM

None.

ANNOUNCEMENTS

Chair Wenczel reminded the Commission of the Special Meeting scheduled for 6:30 P.M. on November 7, 2019 at Connect at Orchard Mall. Executive Director Tucker indicated that no food nor refreshments will be provided.

Executive Director Tucker informed the Commission that, due to an emergency, our Recording Secretary is not with us this evening. The minutes will consist of Motions only unless the Commissioner would like to add information. Chair Wenczel clarified that if additional information is requested to please contact Pat Helson, Administrative Assistant.

ADJOURNMENT

There being no further business before the Commission, Treasurer Aronoff made a motion to adjourn which was unanimously supported. The meeting was adjourned at 8:35 P.M.

Reviewed by,
Chair, Sally Wenczel