

**PROCEEDINGS OF
CHARTER TOWNSHIP OF WEST BLOOMFIELD
PARKS & RECREATION COMMISSION SPECIAL MEETING
Recreation Activities Center
4640 Walnut Lake Road
West Bloomfield, Michigan 48323
Monday, September 26, 2016**

CALL TO ORDER

The meeting was called to order at 6:15 PM by Chairman Green

ROLL CALL

Present: Chairman Joseph Green
Treasurer Merv Aronoff
Secretary Robert Brooks
Commissioner Carol Hack
Commissioner Fiszman-Kirsch
Commissioner Paul Karmo
Commissioner Sally Wenczel

Staff Present: Jennifer Tucker, Executive Director
Joe Ketchum, Parks Superintendent
Kelly Hyer, Recreation Supervisor
Ruth Lyons, Executive Assistant

Absent: None

Public: None

PUBLIC FORUM

None

APPROVAL OF AGENDA

Motion by Treasurer Aronoff, second by Commissioner Hack, to approve the agenda as presented.

**Ayes: All
Nays: None
Absent: None
Motion Carried, 7-0**

REVIEW OF THE 2016 AMENDED BUDGET

Director Tucker presented the budget to the Commission and questions were posed to and answered by staff for various line items. Discussion also was held as to the rising cost of Workers Compensation insurance, the remainder of the Strategic Plan, and the increase of the Recreation Seasonal Salaries.

PRESENTATION OF THE 2017 BUDGET

Director Tucker presented the proposed 2017 budget to the Commission. Questions were posed and answered by staff for various line items. Discussion also was held as to line items for Recreation Seasonal Salaries decreasing, Parks Capital Purchase, and major Capital Projects with an additional budget modification of \$40,000 for resurfacing of the Drake Tennis courts.

PRESENTATION OF THE 2017 REVISED PAY STRUCTURE

Director Tucker presented the revised 2017 pay structure recommended by Human Capital to the Commission. Conversation and questions were addressed relating to staff members placement within the new structure, a cost of living increase, and the change in step length.

Motion by Treasurer Aronoff, second by Commissioner Hack to approve the 2017 Pay Structure as presented.

**Ayes: All
Nays: None
Absent: None
Motion Carried, 7-0**

PUBLIC FORUM

None

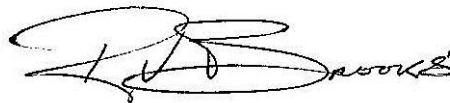
ANNOUNCEMENTS

None

ADJOURNMENT

There being no further business before the Commission, Chairman Green made a motion to adjourn, and it was unanimously supported. The meeting was adjourned at 7:56 PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Ruth Lyons', written in a cursive style.

Secretary

Ruth Lyons
Executive Assistant, Recording Secretary